

# Event Attendees' Etiquette and Behavioural Standards Policy

The safety and wellbeing of all who attend our events is of paramount importance to B. Braun ("we, us, our"). These core principles are reflected in this Event Attendees' Etiquette and Behavioural Standards Policy ("Policy"), which establishes the minimum standards and behaviours that must be met by anyone who attends our events ("you"). By attending our events, you agree that you will comply with the requirements in this Policy.

- 1. Be Professional:** Help us to ensure that a safe, respectful and enjoyable environment is created for you and all attendees at our events by conducting yourself appropriately and professionally.
- 2. Be Respectful:** We stand against discrimination in any form, and we expect you to share these values. You shall not discriminate against others for any reason when attending our events.
- 3. Be Compassionate:** We will not tolerate physical violence or bullying (verbal or otherwise). Recognise that others may hold different opinions or beliefs and, if disagreements arise, resolve these maturely and amicably.
- 4. Be Mindful:** Banter and other behaviour should be appropriate to a professional workplace social setting. Any banter should not have the effect of violating someone's dignity or creating an intimidating, hostile, degrading or offensive environment.
- 5. Be Accountable and Act with Integrity:** You shall not, nor should anyone, sexually harass anyone (whether physically or verbally) at our events. Sexual harassment includes a wide range of behaviour inclusive of unwanted physical contact, unwelcome sexual advances or behaviour and "banter" of a sexual nature. Any such behaviour will not be tolerated.
- 6. Be Responsible:** Alcohol may be provided or be available to purchase at our events. Inappropriate behaviour caused by excessive consumption of alcohol and/or drugs will not be tolerated. Illegal and/or recreational drugs are not permitted at our events.
- 7. Be Aware:** Follow health and safety guidelines that are put in place, this is to protect you and other attendees. You should report any unsafe conditions or incidents to event organisers immediately. Any inappropriate behaviour should be reported immediately to the event organisers and/or the B. Braun representatives at the event. Only if it is safe to do so, appropriately challenge the individual. Do not put yourself at risk or aggravate the situation.

## Acknowledgement

If you are presenting at any event, you confirm that all presentation material aligns with this Policy.

We will take all necessary actions where this Policy has been contravened, including asking you to leave the event, terminating any relationship with you and/or the company you represent, report the incident to your employer and/or the police and, where applicable, taking disciplinary measures.

This Policy may be changed by us for any reason without you being notified. Please ensure you review this before every event you attend.